



Report to Overview and Scrutiny Management Committee Thursday 17th October 2019

Report of: Policy and Improvement Officer

Subject: Work Programme 2019/20: Overview and Scrutiny Management Committee

Author of Report: Deborah Glen, Policy and Improvement Officer
deborah.glen@sheffield.gov.uk
 0114 273 5065

The Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. It aims to focus on a small number of issues, in depth. This means the Committee will need to prioritise issues to be included on formal meeting agendas. Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from Members, the Committee can choose to request a written briefing paper.

The Work Programme will remain a live document and will be brought to each Committee meeting.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and comment on the committee's work programme
- Identify, prioritise and agree topics for inclusion in the work programme

Background Papers: [Sheffield Council Constitution](#)

Category of Report: OPEN

OSMC		Thursday 1.30-3.30pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 14th November 2019			
Ethical Procurement	To consider an update on the ethical procurement policy	Fil Leonard, Head of Procurement and Supply Chain David Hollis, Asst Director, Legal and Governance	Agenda Item
Meeting our Equality Duties – engaging with Scrutiny Page 21	Considering activity Sheffield City Council undertakes to meet our Equality Duties including Equality Objectives, the Equality Hub Network review and Equality Impact Assessments – and how Scrutiny can engage with this work.	Laurie Brennan, Head of Policy and Partnerships Diane Owens, Senior Equalities and Engagement Officer.	Agenda Item
Draft Work Programme 2019-20	To consider and discuss the committee's work programme for 20.	Deborah Glen, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

Thursday 6th February 2020			
Revenue Budget 2019/20 and Capital Programme 2019/20	To consider the Council's budget proposal in advance of Cabinet.	Cllr Terry Fox, Deputy Leader and Cabinet Member for Finance Eugene Walker, Executive Director of Resources Head of Strategic Finance Other attendees tbc.	Single Agenda Item
Draft Work Programme 2019-20	To consider and discuss the committee's work programme for 20.	Deborah Glen, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
Thursday 19th March 2020			
Customer Experience Strategy	Follow up from 2018/19 consideration of the strategy	James Henderson/Mark Bennett	Agenda Item
Work based development and Wellbeing	Follow up from 2018/19 consideration.	Mark Bennett/Lynsey Linton	Agenda Item
Scrutiny Annual Report Submission 2018/19	To consider and comment on the appropriate sections of the draft Annual Scrutiny Report.	Deborah Glen, Policy and Improvement Officer	Agenda Item

Possible items to be scheduled	
Public Sector Reform	<p>This is a programme for developing and implementing specific proposals to improve public services for people in Sheffield.</p> <p>It has a long term, rather than a day-to-day operational focus; people-based services (health, care, education, employment, etc.)</p> <p>It focuses particularly on things that require changes of approach in multiple local organisations</p>
Governance Review	Additional meetings of the Committee to be scheduled as required
Citizens Assembly on Climate Change	Referred by Full Council and discussed by Committee on 4th July. Timetable as yet unclear.
Task and Finish Group on Communications.	<p>To be chaired by Cllr Sioned Mair-Richards</p> <p>Membership to be determined</p>

